



Altrincham Grammar School for Girls

Bright Futures EDUCATIONAL TRUST

YEAR 7 ADMISSION SEPTEMBER 2023

Altrincham Grammar School for Girls
Cavendish Road
Altrincham
Cheshire
WA14 2NL

Telephone: 0161 912 5912

Email: admissions@aggs.bright-futures.co.uk

Website: www.aggs.trafford.sch.uk/admissions

Principal: Ms Stephanie Gill

Admission arrangements for girls who will be 11 years of age by September 2023
(Date of Birth must be between 1st September 2011 and 31st August 2012)

The Admission Authority for this school is the Governing Body
The proposed admission number for 2023 is 204.

ENTRANCE EXAM DATE

Monday 19th September 2022

AGGS is part of the Trafford Grammar Schools CEM Consortium ("TGSCC") and will use exam papers in the entrance exam provided by CEM. (Altrincham Grammar School for Boys, Altrincham Grammar School for Girls, Sale Grammar School, Stretford Grammar School and Urmston Grammar are known as The Trafford Grammar Schools CEM Consortium).

In accordance with the Co-ordinated Admission Arrangements, all parents will be notified of the outcome of their application by their Local Authority on or about 1st March 2023 (National Offer Day). Late applications may not be considered until after 1st March 2023.

Please consult individual websites for further specific information including the admissions policy for each school.

Altrincham Grammar School for Boys Marlborough Road, Bowdon, Altrincham, Cheshire WA14 2RS www.agsb.co.uk	Single sex – boys only
Altrincham Grammar School for Girls Cavendish Road, Bowdon, Altrincham, Cheshire WA14 3NL www.aggs.trafford.sch.uk	Single sex – girls only
Sale Grammar School Marsland Road, Sale, Cheshire M33 3NH www.salegrammar.co.uk	Mixed – girls and boys
Stretford Grammar School Granby Road, Stretford, Manchester M32 8JB www.stretfordgrammar.com	Mixed – girls and boys
Urmston Grammar Newton Road, Urmston, Manchester M41 5UG www.urmstongrammar.org.uk	Mixed – girls and boys

Application and Admission Process

Altrincham Grammar School for Boys, Altrincham Grammar School for Girls, Sale Grammar School, Stretford Grammar School and Urmston Grammar are using the same entrance exam and consequently your child can only sit **one** exam.

How to apply for a place

Please enter your child for the entrance exam by completing the online registration form available at:
www.aggs.trafford.sch.uk/admissions

You only need to register for the exam at one school within the Trafford Consortium but you must state where you want your child to sit the exam and which schools you wish to receive a total standardised result for. Scores cannot be retrospectively shared between the schools after the standardisation process has taken place.

Only girls can sit the examination at Altrincham Grammar School for Girls.

Applications open at **12noon on Monday 9th May** and close at **12noon on Friday 24th June 2022**. Late applications cannot be considered until following the 1st March 2023.

Upon receipt of your application to sit the entrance exam, the Resource Centre will send you an email confirming that your child has been registered for the exam. This may take up to 48hrs to receive.

In the event our exam centre reaches its maximum capacity then ALL spaces will be reallocated by gender and distance; those living closest to the centre will be given priority.

You must also complete your Local Authority's Common Application Form (CAF). In Trafford, this must be submitted to them by **31st October 2022**. If you reside outside of Trafford, please check the return date specified by your Local Authority. If you wish your child to be considered for a place at this school, you must ensure that you have **named** Altrincham Grammar School for Girls as a preference when completing your Common Application Form.

By **Friday 9th September** final details for the examination will be sent out via email which will include information advising arrival time and venue, along with the Special Circumstances Form. **By Friday 9th September** an Attendance Form will be posted by 1st class to the home address of all applicants. The applicant must bring the attendance form on the day of the exam complete with photographic i.d. and authenticated by his/her current primary school, via a school stamp. Failure to bring this form on the day will result in your child not being able to sit the exam on that day. You may use the **Special Circumstance Form** to record exceptional circumstances, which may have affected your child prior to the exam. If you have not received this information **by Tuesday 13th September**, please email admissions@aggs.bright-futures.co.uk

The Entrance Exam

The entrance exam consists of two tests, each approximately one hour in length, containing questions that assess verbal, non-verbal and mathematics skills. The exam scores will be standardised according to age.

There will be a short break between the two tests for a toilet visit and/or a drink and light snack.

If your child does have to leave the room because of illness and subsequently goes home, please complete and return the Special Circumstances Form as soon as possible giving full details. We will then contact you.

Exam Results

You will receive your child's total standardised score prior to 31st **October 2022**, in time for you to complete your CAF. The qualifying score will be achieved by those candidates who score 334 and above in the exam. Success in the entrance exam will not mean your child automatically receives a place at this School.

Oversubscription criteria and how places are awarded

Where **eligible** applications for admissions exceed the number of places available, and after students who have been successful in the exam and have a statement of SEN or an Educational Health and Care Plan, which names the school have been admitted, places will be awarded in accordance with the following order of priority:

- 1** Applicants who are 'Looked After'* or who have been previously 'Looked After', regardless of their place of residence who have achieved a total standardised score of 324 and above;
- 2** Applicants residing within the school's catchment area* who are in receipt of pupil premium*, who have achieved a total standardised score of 324 and above;
- 3** Applicants residing within the school's catchment area who have a sister* who will be a pupil of the school at the time of the applicant's proposed admission;
- 4** Applicants residing within the school's catchment area.* Where the number of applicants qualifying for admission under this category exceeds the number of places available, then priority shall be given to those applicants residing closer to the school;
- 5** Applicants residing outside the school's catchment area* who are in receipt of pupil premium*, who have achieved a total standardised score of 324 and above. Where the number of applicants qualifying for admission under this category exceeds the number of places available, then priority shall be given to those applicants residing closer to the school;
- 6** Applicants residing outside the school's catchment area who have a sister* who will be a pupil of the school at the time of the applicant's proposed admission. Where the number of applicants qualifying for admission under this category exceeds the number of places available, then priority shall be given to those applicants residing closer to the school;
- 7** Applicants residing outside the school's catchment area.* Where the number of applicants qualifying for admission under this category exceeds the number of places available, then priority shall be given to those applicants residing closer to the school;

***Definitions: Please refer to the Definitions on pages 1 & 2 of the School Admissions Policy 2023.**

Admission of an applicant outside their normal age group

If you would like to apply for admission of your daughter outside her normal age group, you should submit your request, alongside any supporting evidence, by 24 June 2022. Decisions will be made on an individual basis taking into account information regarding the applicant's academic, social and emotional development, in addition to factors detailed in Sections 2.17, 2.17A and 2.17B of the School Admissions Code (2014).

What happens after students have qualified and been offered a place?

Following National Offer Day (1st March 2023), those who are offered a place here will receive further information relevant to the induction to our school.

Appeals Procedure

The School Governors arrange an independent panel, which will consider any appeals. If your child is not offered a place, you have the right of appeal. Details will be available on the school website by 28th February 2023 and available from the Admissions Officer after 1st March 2023.

Waiting List

The school will operate a waiting list for Year 7 admission in September, following the completion of the allocation and appeals process. Qualified applicants will be ranked in accordance with our oversubscription criteria and the list will be maintained until 31 December 2022.

Frequently Asked Questions

Are practice papers available?

No practice papers are available. The tests are designed so that children can complete the exams to the best of their ability, without practice. Familiarisation material is available on the school website:

www.aggs.trafford.sch.uk/admissions

How many questions/sections are there?

There are two papers, each approximately one hour long, containing questions which assess verbal, non-verbal and mathematics skills. The number of questions and theoretical maximum mark information is not released to the school in advance.

How are the three skills combined?

Information regarding examination scripts is confidential. All applicants have access to the familiarisation materials available on our website ensuring fair access to all. Examination content is confidential, to protect the integrity of the exam, and is supplied to school with a confidentiality provision – Altrincham Grammar School for Girls cannot disclose information about the exam.

Do the entrance tests take into account my child's age?

Yes, the results are age standardised.

When will the standardised mark be available?

The exam result will be made available prior to 31st October 2022, and consists of one standardised result. A breakdown of the exam result will not be available.

Is it possible for my child to pass the entrance exam for one school, but not the other?

Yes. Although the entrance test will be the same for each school, the standardised results may be different. This is because the test results are being compared to those of a different cohort of children.

What if my child needs to go to the toilet or leave the room during the exam?

No extra time is given if your child requires the toilet during the exam or needs to leave the room for any other reason. There will be a break between the two exams where your child will be able to use the toilet if required.

What if my child requires special arrangements?

You must inform us at the point of application and **no later than Friday 24th June 2022**, of any access arrangements your child may require during the entrance exam. Please provide supporting documentation for such requests with your application. We may contact your primary school in connection with the request. A panel, consisting of representatives from all five grammar schools, will meet after the closing date for registrations to agree appropriate access arrangements and parents/carers will be notified of the decision as soon as possible following the meeting.

What if my child is ill on the day?

- If your child is ill immediately prior to or on the day of the test, **please do not bring her**. Please complete the Special Circumstances Form and return for the attention of the Admissions Officer, together with a Doctor's note if possible. If you wish to inform us of any other special circumstances which may have affected your child prior to or on the day of the exam, please also submit a Special Circumstance Form. All forms to be received no later than 12 noon on Thursday 22nd September 2022.
- If your child leaves the exam room because of illness and subsequently goes home, and has started one of the test papers, they cannot return on another date and finish that particular paper. We can only let your child sit the paper they have missed. Please complete a Special Circumstances Form and return to us by 12noon on Thursday 22nd September.

Do I need to make AGGS the first preference on the Common Application Form (CAF)?

If Altrincham Grammar School for Girls is your preferred school, you are strongly advised to place us as your first preference when completing your CAF. Should your child meet the admission criteria for more than one of your chosen schools, the Local Authority will allocate your child to the school of highest preference. If AGGS is not made first preference, your child may not receive the offer of a place even if they pass the entrance examination. For further advice on completing the CAF, please contact your Local Authority.

What is a looked after child?

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority, in the exercise of their social services functions (as defined in Section 22(1) of the Children Act 1989). Previously Looked After Children are children who were looked after but ceased to be so because they were adopted or became subject to a child arrangement order or special guardianship order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians). This category includes children who have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.

What is Pupil Premium?

Pupil Premium is funding for publicly funded schools in England to raise the attainment of disadvantaged pupils. In addition to 'looked after children', schools receive pupil premium funding for pupils who were 'looked after' by an English or Welsh local authority before being adopted, or who left care on a special guardianship order or child arrangements order. Schools also receive funding for each child registered as eligible to free school meals at any point in the last six years.

What is Service Premium?

The Service Premium is designed to support children with parents serving in the regular British armed forces.

Pupils attract the premium if they meet the following criteria:

- a) one of their parents is serving in the regular armed forces
- b) one of their parents served in the regular armed forces in the last 3 years or one of their parents died while serving in the armed forces
- c) the pupil is in receipt of a pension under the Armed Forces Compensation Scheme (AFCS) and the War Pensions Scheme (WPS)

Please click on the link(s) below for an explanation of Pupil and Service Pupil Premium:

- **Pupil Premium**

<https://www.gov.uk/government/publications/pupil-premium/pupil-premium#eligibility-and-funding>

- **Service Pupil Premium**

<https://www.gov.uk/government/publications/the-service-pupil-premium/service-pupil-premium-what-you-need-to-know>

If the school is oversubscribed, what are the chances of my child being offered a place?

This is dependent upon the number of qualified applicants within each group on the oversubscription criteria and the parental preference of those applicants when completing their CAF.

My child was successful in the entrance exam but not offered a place; can she be placed on the waiting list?

Yes, please contact School Admissions at Trafford Local Authority after your allocation letter has been received or the Admissions Officer at Altrincham Grammar School for Girls: admissions@aggs.bright-futures.co.uk

Please note – your child will not be automatically included on the waiting list.

This document must be read in conjunction with our 2023 Admissions Policy:

<http://www.aggs.trafford.sch.uk/admissions/september-2023-entry/>

For further enquiries, please contact the Admissions Officer by email: admissions@aggs.bright-futures.co.uk